

## Older People's Housing Strategy Action Plan \_Progress Report January 2010 Appendix 3

Action plan is for 3 years and will be refreshed after 2 years to develop services for the next 3 years

### Priority One: Provide and support low level preventative services that allow people to remain living independently in their own home

No	Objective	Specific Outcomes	Progress Report January 2010
1.1	Seek opportunities to extend the range of services provided by the HIA and small repairs scheme	<b>Year 2:</b> HIA services publicised through a variety of means and evidence hard to reach groups are effectively targeted Options for increasing the provision of a small repairs service have been fully explored including the option of a trades directory <b>Year 1-3 :</b> Opportunities for additional funding have been evaluated and where possible used to provide additional services	Actions adopted through Private Sector Strategy Funding bid in place for additional funding for small repairs service
1.2	Formulate a new policy for DFGs to maximise and target grants to those in most need	<b>Year 1:</b> New policy produced <b>Year 2&amp;3:</b> New policy implemented	Action adopted in private sector strategy
1.3	Provide training and procedures for staff, including HIA staff to undertake a full risk assessment when visiting clients on initial contact	<b>Year 1:</b> Staff trained in falls and risk assessment <b>Year 1:</b> Assessment form developed	
1.4	Market private sector grants and loans through a wide range of agencies including those working with the most vulnerable groups and older peoples groups throughout District	<b>Year 1-3:</b> Leaflets produced <b>Year 1-3:</b> Website information improved and maintained <b>Year 1-3:</b> Services publicised through a variety of face to face contact with agencies and older people	Actions adopted through Private Sector Strategy
1.5	In conjunction with Supporting people make sure the new Alert service meets the needs of Cherwell District	<b>Year 1:</b> New service successfully tendered and in place <b>Year 2-3:</b> CDC Working closely with RSLs and other service providers to ensure service is effective	Cherwell fully involved in project board and evaluation of tenders currently being undertaken –this has already had a significant impact on result of PQQ stage
1.6	Work with RSLs to provide a comprehensive scheme for older people wanting to move to more suitable accommodation	<b>Year 1:</b> Information collated from RSLs on current practice <b>Year 2:</b> Implement new scheme <b>Year 3</b> Review scheme	Budget of £30,000 agreed and work starting with Charter to develop a scheme to support downsizers.

1.7	Work on District and County partnership projects to ensure we fully understand the services in our District and are forging clear links between different preventative services	<b>Year 1;</b> Map prevention services across the District <b>Year 2 and 3:</b> Take forward any identified opportunities to link services	CDC is taking part in the County Prevention Strategy group which is mapping prevention services. The outcome of this group will inform any further work housing can undertake to link with services
1.8	Create stronger links with other Council Services to provide greater coverage and referrals	<b>Year 1 :</b> Work undertaken with community development and community safety teams to seek opportunities for closer joint working <b>Year 2 and 3 :</b> Any identified initiatives are implemented	No specific work undertaken but plans for community development to come under housing will help foster better links
1.9	Make sure facilities and activities in specialist accommodation are linked to the wider community so older people can access these	<b>Year 1-3:</b> Work undertaken with RSLs to ensure best use is being made of facilities in sheltered schemes <b>Year 1-3:</b> Build requirement for community use into new developments of Extra Care through guidelines for providers	

## Priority Two: Increase provision of specialist older people's housing

No	Objective	Specific outcomes	Progress Report January 2010
2.1	Ensure the need for Extra Care is established in the LDF	<b>Year 1:</b> Include need for extra care within overall housing mix identified within LDF <b>Year 2 and 3:</b> Monitor Delivery targets against target	Requirement has been incorporated into the core strategy
2.2	Ensure the definitions and standards for extra care are established within LDF	<b>Year 1:</b> Fully define standard of accommodation acceptable for extra care development in LDF <b>Year 2 - 3:</b> Monitor delivery against standards	High level standards have been incorporated in core strategy –further details will be in SPD
2.3	Set up a framework for user involvement in the design of extra care schemes	<b>Year 1:</b> Establish clear framework with the above group for user involvement <b>Year 2 - 3:</b> Monitor, review and improve	
2.4	Establish a development programme of mixed tenure extra care housing schemes	<b>Year 1-3:</b> Pipeline of schemes in place with delivery from year 2	Currently 170 units in pipeline –one scheme on site
2.6	Work with RSLs on their asset management strategies for Sheltered Housing to ensure provision of good quality accommodation for older people and that unsuitable units are re-designated or redeveloped in line with the identified Housing and Support needs in Cherwell District	<b>Year 1:</b> Discuss asset management with all RSL sheltered providers <b>Year 2 - 3:</b> Implement and monitor decommissioning and re-provision	
2.7	Investigate need for specialist provision for minority groups	<b>Year 2:</b> Undertake research into needs to older homeless people and other minority groups	

### Priority Three: Improve the provision of Information and Advice

No	Objective	Specific outcomes	Progress Report January 2010
3.1	Ensure CDC has high quality and easily accessible information about housing options available on the website and through other publications such as leaflets	<p><b>Year 2</b> Website content reviewed and improved to provide easy to access information about services for older people</p> <p><b>Year 3</b> A range of publicity materials have been produced</p>	
3.2	Publicise services as widely as possible through local media, Cherwell Link and other relevant publications	<b>Year 1-3:</b> Information on services publicised through a variety of media	
3.3	Map the provision of housing information and advice for older people across the District to learn where agencies can work better together to provide a more comprehensive service	<b>Year2:</b> Services are mapped and recommendations made to move towards a more consistent and comprehensive service	
3.4	Work with partner agencies to consider how to best deliver a one stop service for housing information and advice for older people	<b>Year 1-3 :</b> Work undertaken with Age Concern and other agencies and services to provide an initial one stop advice service	Early project with Age Concern to look at provision of a one stop shop project

### Priority Four: Involve Older People in the way we provide services

No	Objective	Specific outcomes	Progress Report January 2010
4.1	Set up a database of older people who would like to become involved in helping Cherwell District Council deliver better services for older people	<b>Year 1</b> :Database set up <b>Year 2 and 3</b> :Maintain and improve database.	Database established with 25 people so far –will be added to as work progresses
4.2	Ensure older people are involved in all new initiatives arising from this Strategy through a variety of activities and events	<b>Year 1-3:</b> Each area of new service development has been done with full involvement of older people	

### Priority Five: Ensure new development of housing meets the needs of older people now and in the future

No	Objective	Specific outcomes	Progress Report January 2010
5.1	Ensure standards for lifetime homes are established within the LDF	<b>Year 1</b> : Requirements established in LDF	Work on SPD due to start 2010
5.2	Set a Cherwell standard within the LDF for the development of new wheelchair standard housing	<b>Year 1</b> : Requirement established in LDF <b>Year 2</b> :Standard agreed and published	As above
5.3	Collect information about disabled adapted properties in order to fully understand supply and ensure affordable housing properties are advertised correctly so that they can be best used to meet applicant's needs	<b>Year 1:</b> Data collected on current supply <b>Year 2</b> :Classification of mobility level of properties in place under sub-regional choice based lettings	
5.4	Develop understanding about the level of need for disabled adapted accommodation and establish this within the LDF	<b>Year 1</b> : Standard % requirement for wheelchair housing established with LDF	
5.5	Work to encourage all new developments to meet guidelines to encourage 'age proofed' design	<b>Year 1-3</b> : New developments are age proofed in line with government guidance	
5.6	Assess rural areas for provision required for older people as part of housing needs surveys	<b>Year 1-3</b> :Housing Needs Surveys undertaken reflect the needs of older people	Review of HNS being undertaken Jan 2010
5.7	Local services should be assessed in the rural Housing Needs Surveys to try to ensure sufficient local services are available for the housing provided	<b>Year 1-3:</b> Housing Needs Surveys undertaken take account of local services and the impact new housing may have on services	As above